

THOMAS JEFFERSON PLANNING DISTRICT COMMISSION (TJPDC)

Minutes, June 1, 2023

COMMISSIONERS PRESENT	IN PERSON	REMOTE	STAFF PRESENT	IN PERSON	REMOTE
City of Charlottesville			Christine Jacobs, Executive Director		X
Michael Payne	X		David Blount, Deputy Director	X	
Liz Russell			Ruth Emerick, Chief Operating Officer	X	
Albemarle County			Sandy Shackelford, Planning and Transportation Director		
Ned Gallaway, Chair	X		Laura Greene, Director of Finance		
Jim Andrews	X		Laurie Jean Talun, Regional Housing Grants Manager		X
Fluvanna County					
Tony O'Brien, Vice Chair					
Keith Smith, Treasurer					
Greene County					
Dale Herring					
Andrea Wilkinson	X				
Louisa County					
Rachel Jones			GUESTS/PUBLIC PRESENT		
Tommy Barlow	X		Alexandra Tranmer		X
Nelson County			Darrell Booker		X
Jesse Rutherford	X				
Ernie Reed	X				

1. CALL TO ORDER:

a. Call to Order, Roll Call:

The Thomas Jefferson Planning District Commission (TJPDC) Commission Chair, Ned Gallaway, presided and called the meeting to order at 7:00 pm. Ruth Emerick took attendance by roll call, and a quorum was not certified as present until Michael Payne arrived at 7:35 pm, during agenda item 3b.

b. Vote to Allow Electronic Participation: Not needed.



City of Charlottesville

Albemarle County

Fluvanna County

Greene County

Louisa County

Nelson County

2. MATTERS FROM THE PUBLIC:

- a. Comments by the Public:** None.
- b. Comments provided via email, online, web site, etc.:** None.

3. PRESENTATION, PUBLIC HEARING, DISCUSSION:

a. Housing Preservation Grant

Laurie Jean Talun, Regional Housing Grants Manager, gave an overview of the USDA Housing Preservation Grant program, including activities in previous grant years and information about the pre-application process for the 2023 grant.

b. Comprehensive Economic Development Strategy (CEDS)

Ruth Emerick, Chief Operating Officer, introduced Alexandra Tranmer and Darrell Booker from Camoin Associates as the consultants working with the TJPDC and RRRC on the CEDS project. The Camoin team gave a presentation on activities with the CEDS Strategy Committee, the draft interim data report, and planned activities leading into the fall.

4. CONSENT AGENDA: Action Items

- a. Minutes of May 4, 2023 Meeting**
- b. May 4, 2023 Closed Session Certificate Form**
- c. March and April Financial Reports**

Christine Jacobs reviewed the May 4, 2023 meeting minutes, closed session certificate, and Financial Reports for March and April.

Motion/Action: On a motion by Jesse Rutherford, seconded by Jim Andrews, the Commission unanimously approved the consent agenda as presented.

5. NEW BUSINESS:

- a. None**

6. RESOLUTIONS:

a. Inter-Government Review and Resolution of Support for Housing Preservation Grant

Motion/Action: On a motion by Michael Payne, seconded by Ernie Reed, the Commission unanimously adopted the resolution of Intergovernmental Review and Project Support for the USDA Housing Preservation Grant.

b. Resolution to Elect Officers for Fiscal Year 2024

Motion/Action: On a motion by Jesse Rutherford, seconded by Andrea Wilkinson, the Commission unanimously adopted a resolution to elect the following TJPDC officers for Fiscal Year 2024: Ned Gallaway, Chair (Albemarle County); Tony O'Brien, Vice Chair (Fluvanna County); Keith Smith, Treasurer (Fluvanna County); and Christine Jacobs, Treasurer (Staff).

7. EXECUTIVE DIRECTOR'S REPORT:

Monthly Report:

Project milestones for VATI were shared, including the completion of 387 miles of field data collection, 1,617 miles of fiber design, 512 miles of make ready work, one communication hut set, 175 miles of aerial fiber placement, 168 miles of underground fiber placement, 157 miles of splicing, and 990 passings. Staff conducted a site visit to CVEC's headquarters in May. The TJPDC was informed that our VATI 2023 application was not selected for funding.

Staff continue to work with Virginia Housing Alliance to recruit an AmeriCorps VISTA member to support strategic plan implementation for the Regional Housing Partnership (RHP). The RHP will hold a special session in July. The partnership, along with invited guests will engage in a moderated discussion on Albemarle County's affordable housing developer incentives package.

Staff continue to work on behalf of the Thomas Jefferson Regional HOME Consortium with subrecipient organizations to establish contracts for HOME-ARP projects so funding can be committed. Most recently, an agreement was executed with the Blue Ridge Area Coalition for the Homeless to provide McKinney Vento services to people who are at risk of homelessness. Other subrecipients include the Fluvanna Louisa Housing Foundation, the Nelson County Community Development Foundation, and Social Services in Greene County. The City of Charlottesville will release a Notice of Funding Opportunity in the coming weeks to identify a subrecipient.

Staff are pleased to share that the draft Six Year Improvement Plan (SYIP) that will go before the Commonwealth Transportation Board (CTB) recommends \$119,370 to launch a regional Mobility Management Program. The required local match will come from local per capita funds, as detailed in the FY24 budget. Staff released a Request for Proposals and are meeting with prospective partners in

the next few weeks. Staff are also beginning to meet with agencies who are interested in receiving mobility management services (such as through a supported volunteer driver program).

The Regional Transit Governance Study is in the third of five phases. The consultant team is currently working on identifying potential revenue sources to support transit in the area. Staff are scheduling meetings in each jurisdiction to discuss transit needs and local goals and questions about the project.

Regional Transit Partnership (RTP) staff are participating in the Charlottesville Area Alliance's AARP project, which is still in the scoping phase. Staff are also working with the Blue Ridge Heath District on the CHIP plan to improve transportation for health, improve bus stops, and investigate the formation of a transit advisory committee. The April RTP meeting included an annual update by CAT. The May meeting included presentations from local transit providers on their alternative fuels studies as well as presentations by VDOT and DRPT on their Alternative Fuels/EV Infrastructure plans and upcoming grant opportunities. Staff continue to present to interested groups on the Regional Transit Vision Plan.

Staff completed meetings with all six jurisdictions and finalized the scope of work for the consultant Request for Proposals (RFP) to support the USDOT Safe Streets and Roads for All project. The RFP was released May 26th. Proposals will be due back on June 30th and selections are expected to be made by early August.

Staff will begin public engagement on the Long-Range Transportation Plan in mid-June. Staff are working to identify public intercept opportunities and get the word out about both a virtual and in-person open house opportunity. The MPO Policy Board approved the FY24 Unified Planning Work Program at their last meeting.

Staff completed the bike/ped prioritization framework for rural communities to identify priority bike/ped infrastructure. Those resources have been provided to the rural areas. Staff are also working with Nelson County to support two Transportation Alternatives Program (TAP) grant applications – one for an additional phase of funding for the historic Gladstone Depot relocation and restoration project, and one to resubmit an application for sidewalk improvements along Front Street in Lovingston.

8. OTHER BUSINESS:

- a. Roundtable Discussion by Jurisdiction:** Each Commissioner was invited to share updates from their jurisdiction.
- b. Items for Next Meeting – June 22, 2023 Special Session**
 - i. 2023-2026 Strategic Plan Work Session

ADJOURNMENT:

Motion/Action: On a motion by Jesse Rutherford, seconded by Tommy Barlow, the Commission unanimously voted to adjourn the June 1, 2023, Commission meeting at 8:37 pm.

Commission materials and meeting recording may be found at www.tjpd.org